Onehunga Business Association 149 Onehunga Mall Onehunga



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Annual General Meeting Agenda

	For Onehui	nga Business Association	held at	
	Onehur	nga Neighbourhood Eatery	on	
	1	9 October 2023 at 1pm		
2. 3.	Lunch Attendees Apologies Move Minutes	Second	Carried	
	The Minutes of the previous AGM held on 26 October 2022 to be confirmed as a true and correct record of the business transacted.			
Resolution 1: That the Onehunga Business Association receive and confirm the AGM Minutes of the Onehunga Business Association (held on 26 October 202).				
5.	Move Chairperson's written repor	Second t	Carried	
		hunga Business Association red governance update on strategi cial year).		
	Move	Second	Carried	
6.	Manager's written report Resolution 3: That the Onehunga Business Association receive the 2022/23 Ma. Report (covering the objectives/achievements for the 1 July 2022 to 30 June 20. financial year).			
	Move	Second	Carried	
7.	Treasurer's written report, end of year financial statements, performance report and audit to 30 June 2023			
	Resolution 4: That the Onehunga Business Association receive and approve the Treasurer's Report, Annual Financial Statements, and audit report for the Financial Y July 2022 to 30 June 2023.			
	Move	Second	Carried	

8. Proposed Budget (A) income and expenditure for 1 July 2024 to 30 June 2025

Resolution 5: That the Onehunga Business Association receive and approve the 2024/25 budget (A) which include a BID targeted rate grant amount of \$449,400, noting there will be a 7 per cent increase of \$29,400 to the BID targeted rate grant for 2024/25 financial year. Further ask the Maungakiekie-Tāmaki Local Board recommend to the governing body the amount of \$449,400 be included in the Auckland Council draft 2024/25 annual budget consultation process.

Move Second Carried

9. Business Plan (18-month period) for 1 July 2024 to 30 December 2025.

Resolution 6: That the Onehunga Business Association approves the Business Plan for the period 1 July 2024 to 31 December 2025. That the Association note that the Executive Committee has authority under the Rules of the Association to make changes to the Business Plan as necessary through the period.

Move Second Carried

10. 2020-2024 Strategic Plan

Resolution 7: That the Onehunga Business Association approves the 2020-2024 Strategic Plan.

Move Second Carried

11. Election of the Members to Executive Committee

15 ELECTION OF MEMBERS TO EXECUTIVE COMMITTEE

- 15.1 Nominations of candidates for election as members of the Executive Committee:
 - 1.1.1 shall be made in writing, signed by two Full Members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination); and
 - 1.1.2 shall be delivered to the Secretary of the Association not less than fourteen days before the date fixed for the holding of the Annual General Meeting at which the election is to take place.
- **15.2** If insufficient nominations are received to fill all vacancies, the candidates nominated shall be deemed to be elected.
- **15.3** If insufficient further nominations are received, any vacant positions remaining shall be deemed to be casual vacancies.
- **15.4** If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
- **15.5** If the number of nominations received exceeds the number of vacancies to be filled a poll shall be held.

- **15.6** Any such poll shall be conducted at the Annual General Meeting in such usual and proper manner as the Executive Committee may direct.
- 15.7 In the event of an equality of votes between two or more candidates an exhaustive poll will be held to determine the person elected.

a) Committee Nominations

The nominations for the Executive Committee are:

An election of members for the Executive Committee shall be carried out in accordance with Rule 15 as set out above.

Resolution 7: That the Onehunga Business Association approves the election of xx to the Executive Committee for 2023/24.

Move Second Carried

12. Appointment of Auditor

18. AUDITOR

- **18.1** The Auditor shall be appointed by the Association on an annual basis to carry out the functions set out in this Rule.
- **18.2** No person who is an Officer or a Member may be appointed as Auditor.
- **18.3** The remuneration of the Auditor shall be fixed by the Association.
- 18.4 If any casual vacancy occurs in the office of any Auditor appointed by the Association, the Executive Committee shall appoint an Auditor to carry on the duties of the Auditor until the next Annual General Meeting.
- **18.5** Every Auditor shall be supplied with a copy of the accounts and statements. It shall be the Auditor's duty to thoroughly examine the accounts and statements, all minutes and such other information as is requested.
- **18.6** The Auditor shall be a member of the institute of chartered accountants and conduct the audit in terms of the guidelines of the institute.
- 18.7 The Auditor shall provide the Members with a report regarding the accounts and statements. In that report, the Auditor shall state whether, in his or her opinion, the accounts and statements are full and fair accounts and statements containing the particulars required by the Rules, and whether the accounts and statements have been properly drawn up so as to exhibit a true and correct view of the Association's affairs. The Auditors report shall be read together with the report of the Executive Committee at the Annual General Meeting. The report shall be forwarded to the Council.

Resolution 11: That the Onehunga Business Association appoint Called to Account as Auditor for the Onehunga Business Association for the 2023/24 financial year.

Move Second Carried

13. Special Resolution: Onehunga Business Improvement District (BID) programme and boundary area expansion

Move to approve the proposed expansion of the Onehunga BID programme and boundary area project which includes the following:

- Onehunga BID boundary area map
- Onehunga BID programme delivery (draft business plan 2024/2025)
- Onehunga BID 2024/2025 budget (B) including income and expenditure for the expanded BID programme
- The rating mechanism for the Onehunga BID targeted rate to remain as percentage against capital value – BID Policy section 2.3.2 option (a)
- A BID ballot of all eligible BID voters located within the proposed BID expansion area, to be completed before 31 March 2024.

Reason:

The Auckland Council BID Policy (2022) sets out the requirements for expanding existing BID programmes and boundary area maps. The OBA will undertake and complete these requirements including a BID ballot (postal/electronic voting) before 31 March 2024. For the ballot to be successful, returned votes must be 25 per cent and of those returned 51 per cent must be in favour of the proposal. If the ballot successfully achieves the required mandate, the OBA will:

- Report the approval of the results to the existing OBA members
- Ask the Maungakiekie-Tāmaki Local Board to approve the new Onehunga BID boundary map
- Request the Maungakiekie-Tāmaki Local Board recommend to the governing body the striking of the Onehunga BID targeted rate on the expanded Onehunga BID boundary area for 1 July 2024.

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Move	Second	Carried

Close meeting